# Teaching the Codex Blogging Guidelines
## July 2020

Thank you for considering writing a post for Teaching the Codex. The guidelines are broadly the same for our guest blogs and for Teachable Features. Any differences are clarified below.

Blog: For the blog, the length is entirely flexible - we've had posts from several hundred words to over 1500 so feel free to write as much (or as little) as you want within those perameters. We have also found that blog posts with at least one image tend to attract more views, because it makes it more eye-catching when the link is tweeted.

Teachable Features: These can be as short as a single image with a clear description underneath, though they can also be much longer. Teachable Features must include an image, although this could, conceivably, be a diagram.

Unfortunately we don't currently have any funding available for permissions, but many libraries will allow users to include images for websites like Teaching the Codex for free. Permission usually still needs to be requested. **Please make sure that you have permission to include any images.**

We don't have a style guide, but we ask people to submit posts as a Word document (or other standard word processing document), indicating where images are to be placed, how they are to be captioned, and any relevant credit. Images need to be sent as separate files.

We use Wordpress to power the website. Wordpress supports footnoting, so any offline references can go into footnotes. Online references are included as hyperlinks into the text, so please put the link in square brackets after the relevant reference, so that we can insert them into the post when we upload it.

Please also include one or two sentences about yourself to go in the mini-bio at the start of the post. Two previous examples:

1: *Krista A. Murchison is a lecturer in medieval literature at Leiden University, in The Netherlands. Her research centers around the popular vernacular literature of England and the productive ways in which contemporary digital culture and medieval textual culture illuminate each other. Her experience with digital pedagogy includes leading her students' production of a web edition of two Middle English lyrics and co-designing an adaptive platform for learning Old English.*

2: *Cynthia Turner Camp is Associate Professor of English and Graduate Coordinator at the University of Georgia in Athens, GA, where she teaches Middle English and manuscript studies. She and her students blog about their adventures with manuscripts on the Hargrett Hours Project website, and you can also follow along on Twitter at @hargretthours.*

Once the post is uploaded and ready to go, we will send you a password-protected version so that you can give final approval before we publicise it.